

Rental Application

Today's Date: _____

Facility Use Date: _____

Event time: _____ to _____

Contact Person: _____

Email: _____

Phone: _____

Address: _____

Event: _____

Number of Participants: _____

Rooms Rental

- Multipurpose room (102): \$200.00
- Kitchen: \$200.00
- Conference Room (#101): \$125.00
- Conference Room (#103): \$125.00
- Deposit: \$100.00

Total: _____

For Office use only:

Cash: \$ _____

Check: \$ _____

Credit Card: \$ _____

- Name of Card Holder _____
- Credit Card # _____
- Expiration _____
- Security Code _____

Key Box #: _____

Received by _____